

St. Gregory the Great Episcopal Church
Vestry Meeting Minutes
October 12, 2021
Hybrid: In Person and Socially Distant and via Zoom

Present: Eddie Bennett, Kelly Black (Zoom), John Bray, Anna Hiers, Jane Hudson, LeeAnne Krause, Nikki Mathis, Caley Ross (Zoom), Julie Worley, Les House, Wade McGlamery, Chrissy Moffett (Zoom) **Absent:** Blaine Everson

Devotion: John Bray

John shared readings from the lectionary which included the Book of Job and Revelations. Discussion followed on themes of hope and despair and God's love in times of lamenting.

Approval of September Minutes: Nikki Mathis

Nikki called the meeting to order. The minutes of the September meeting were sent to Vestry members in advance. A motion was made and seconded to accept the minutes as written. The motion was approved unanimously.

Financial Report: Les House

The September financial report was distributed in advance of the meeting. Les reviewed the report. September revenues are \$8,670 over budget and expenses are \$347 over budget. The September net total is \$5,641 compared to a (\$2,682) budget. Year to date revenue is \$34,068 over budget and expenses are \$1,397 under budget. The year-to-date net total is \$29,848 compared to a (\$5,618) budget.

Les informed the vestry that the 2017 IRS bill had been paid. A bill for residual interest may be received but approval for that payment was made as part of the resolution approved last month.

Les provided recommendations from the finance committee for the dispersal of funds prior to the end of the year. Discussion followed. It was discovered that an incorrect assumption was made in the number of those receiving a one-time bonus. It was requested that the one-time bonus amounts be recalculated. Discussion was held on the other recommendations.

A motion was made to accept the proposed recommendations from the finance committee with adjustments made to the one-time bonuses as discussed. It was requested that Les provide a new chart to reflect the changes. The motion was seconded and approved unanimously. The corrected one-time bonus amount and other recommendations covered by the motion are below.

Proposed Motion

A. *The 2021 budgets expenses are increased by \$16,780 to be broken down to \$5,919 in previous expenses that are already in the books and \$10,780 in new expenses. The breakdown by line item is to be in accordance with the table in the expense section (below)*

B. *These budget increases are to include the following:*

- a. *A one-time bonus of \$400 gross per employee to be paid in ASAP. St. Gregory the Great will pay their portion into all employees’ pension fund that are eligible for pension. All employee’s will have an option, but not required, to have their normal pension percentage withheld.*
- b. *Jonathan Klein will be paid \$810 for the extra hours worked to install the live streaming equipment. This will be paid in ASAP. St. Gregory the Great will pay their portion into all Jonathan’s pension. Jonathan will have an option, but not required, to have his normal pension percentage withheld.*
- c. *Christmas Bonuses will be subject to Pension payments by St. Gregory the Great. St. Gregory the Great will pay their portion into all employees’ pension fund that are eligible for pension. All employee’s will have an option, but not required, to have their normal pension percentage withheld.*
- d. *The Vestry approves of all funding increases listed in the table in the Expense section.*

The Total repayment to the RDF needs to be \$1,020.35 for the purchase of the large fans. The 50th Anniversary Designated Fund had \$260.35 balance after all the expenses had cleared. Because the large fans were used at the 50th Anniversary we are justified in using those funds to help pay for the funds. The remaining \$760 should be put into the Worship budget. The \$1,020.35 expense should be moved from the RDF to the 50th Anniversary designated fund and the Worship budget. These actions will restore all the funds to the RDF.

Line Item		Budget Additions		
		Total	Spent	New
Local Outreach	001866	\$2,400	\$0	\$2,400
Repay RDF (Worship)	001873	\$760	\$0	\$760
Worship	001873	\$75	\$75	\$0

Alter Guild	001876	\$750	\$630	\$120
Vestry	001879	\$250	\$250	\$0
Youth (Bibles)	01868A	\$133	\$133	\$0
Library	01878C	\$26	\$26	\$0
Pensions	Several	\$328	\$0	\$328
Supply Clergy	001886	\$700	\$500	\$200
Special Bonus, (\$400 gross / employee)	001887	\$3,200	\$0	\$3,200
Pay Jonathan for Live Stream Install	001887	\$810	\$0	\$810
FICA Employer	001888	\$780	\$445	\$335
Service Contracts	001890	\$4,000	\$3,230	\$770
Workman's Comp	01888A	\$543	\$543	\$0
Christmas Bonuses	01889F	\$1,775	\$0	\$1,775
Grounds Maintenance	01898A	\$250	\$87	\$163
Total		\$16,780	\$5,919	\$10,861

Rector's Report: Nikki Mathis

Nikki distributed and reviewed her report. She discussed the hiring of a part-time, non-clergy person with responsibilities for Youth Sunday School and Episcopal Youth Community (EYC) and indicated that she had found someone for the position, Wade McGlamery. Wade introduced himself to the vestry and discussion was held on the position. The vestry thanked Wade for attending the meeting.

Nikki informed the vestry that she is on the Board of Regents for Sewanee effective November.

Vestry Nominating Committee Report: Kelly Black

Kelly indicated that five people have indicated a willingness to serve. A short bio will be obtained for each person with one included in the weekly Friday newsletter starting in November.

Stewardship Committee Report: LeeAnne Krause

LeeAnne informed the vestry that she had written a letter to go with the pledge cards. Nikki and LeeAnne will reach out to Peter.

Live-Streaming Update: Kelly Black

Jonathan prepared a report on the status of live streaming which distributed to the vestry. Discussion followed. Someone will need to be hired to do the live-streaming and Nikki indicated that she has three leads.

Other Business:

Discussion was held on the seat signs in church. Discussion was also held on the annual Valentine's dinner. In lieu of the traditional sit-down meal in 2022, a drive-in theater and to-go options were suggested.

Nikki closed with a prayer and the meeting was adjourned at 8:47.

Respectfully submitted by Chrissy Moffett.