

St. Gregory the Great Episcopal Church
Vestry Meeting Minutes
17 February 2024 In-person following Vestry Retreat

Present: Vestry Members Kate Avinger, Amanda Aycock, John Barrett, Stacie Court, Gail Eilers, Lane Norton, Maggie Reinberger, Mark Richardson, Vicky Tavernier, Paul Welch, Shelby Welch; Treasurer Les House, Clerk Anna Thornton, Mother Nikki Mathis

Absent: Vestry Member Berni McCranie

Devotional: Mother Nikki

Mother Nikki opened with prayer at 3:00 pm sharing excerpts from Cole Arthur Riley's *Black Liturgies*, with thoughts and discussion on the wilderness of Lent. Prayer time followed.

Approval of Minutes: Mother Nikki Mathis

Mother Nikki called the meeting to order at 3:30 pm. Minutes of the January meeting were sent to Vestry members via email prior. A motion was made and seconded to accept minutes as written; motion approved and carried.

John Barrett was unanimously and by acclamation chosen as Junior Warden for the current term.

Financial Report: Les House

Les distributed financial reports prior to meeting via email and hard copies. January 2024 revenues were \$56,597 while January expenses were \$35,206, resulting in a net total of \$21,391. A breakdown of the designated gifts fund was supplied as a handout. Les explained operating fund cash flow diagram, designated cash flow diagram and the Rector's Discretionary Fund (RDF) cash flow diagram.

A Capital Campaign Vestry Resolution as approved by the Finance Committee was distributed which read as follows:

All administrative costs of the Capital Campaign will be paid from donations to the Capital Campaign. Capital Campaign administrative costs will be covered by Miscellaneous Administration until enough donations are received in to cover the administration costs. All previous Capital Campaign administration costs will be moved from Miscellaneous Administration to the Capital Campaign expense line item when funds are available.

The co-chairs of the Capital Campaign each have the authority to approve up to \$5,000 on a single expense if it is less than fifty percent of the Capital Campaign funds at that time. Expenses over \$5,000 or more than fifty percent of the Capital Campaign funds available must be approved by a vote of the Vestry.

A motion was made and seconded to accept the Capital Campaign Vestry Resolution as a single resolution; motion approved and carried. The Finance Committee also requested that there be a clause in funds and policies that all recurring bills be exempt from the requirement to have two signatures. A motion was made and seconded to accept the clause; motion approved and carried.

Capital Improvements Campaign: Stacie Court and Mark Richardson

The official rollout of the Capital Improvements Campaign took place Sunday, February 11 with a visit from Bishop Rob Wright and was well received. Explanations were given in response to questions concerning the Capital Improvements Campaign versus the budget. The amount of money raised will be updated weekly. Vestry members should be sure to read the information posted on the Capital Improvements Campaign presentation on display in the Parish Hall. Information is also available on the website.

Building & Grounds Committee: Gail Eilers

Gail distributed a handout of the Building and Grounds budget impacts for the beginning of February as well as additional costs anticipated.

Parish Security Committee: John Barrett

John reported that the Parish Security Committee is working on Standard Operating Procedures (SOP's).

Senior Warden's Report: Mark Richardson

Mark requested that Vestry members sign up for monthly devotionals and Vestry Person of the Day. He suggested that the Vestry Person of the Day look at announcements ahead of time and highlight or print out to save time. The church is renting a new copier which will save some expense.

Rector's Report: Mother Nikki Mathis

The rector deferred her report to the next meeting.

The meeting closed with a benediction and was adjourned at 4:20 pm.

Respectfully submitted by Anna Thornton